

Mayor Kilpatrick called the Agenda Meeting to order at 9:08 PM followed by a salute to the flag. This meeting was being held via electronic communications.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, April 12, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the April 26, 2021 meeting.

ORDINANCE # 524-21

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XXVI "LAND DEVELOPEMENT" OF
THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE TO AMEND SECTION
26-99.6 "STORM WATER CONTROL"**

(Public Works Committee - Co. Dalina - Public Hearing 4-26-21)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

1) **Animal Rescue Force** to conduct an Off-Premise 50/50 on October 30, 2021 (RA:2364).

2) **HSA OLV** to conduct and On-Premise 50/50, On-Premise Draw (Tricky Tray) and Bingo on May 22, 2021, with a rain date of May 23, 2021. (RA:2365; RA:2366; BA:546).

- B1-2 Approved.

C) Application to amend Raffle Licenses filed **by:**

1) **Sayreville Police Auxiliary Association**, changing Raffle/Bingo date from April 23, 2021 to June 4, 2021 (BL: 545A; RL:2356A; RL:2357A).

- Approved.

D) Received **Tax Appeals** from the following:

1) JIN701 Property Holding, LLC covering Block 173, Lot 1, 217 MacArthur Ave., Sayreville.

- 2) SAJJ, LLC covering Block 278, Lot 1, 1 Victory Plaza, South Amboy.
- 3) Paul Pizzano & Meg Simon covering Block 449, Lot 6.20, 65 Nathan Blvd., Sayreville.
- 4) Chirag & Bhavishka Amin covering Block 447.17, Lot 10, 48 Eugene Blvd., South Amboy.
- 5) Remedy Your Property covering Block 340.04, Lot 549, 88 Wilson Ave., Parlin.
- 6) Himanshu & Antala Shah covering Block 136, Lot 144 1 Fritz Dr., Sayreville.
- 7) Trinity Development covering Block 254, Lot 1.02, 777 Washington Rd., Parlin.
- 8) Gallery Motel, Inc. covering Block 423, Lot 2, 2020 Highway 35, South Amboy.
- 9) PJ Development Group, LLC covering Block 277, Lot 9.02, 7089 Highway 35 & 9, South Amboy.
- 10) Sayreville Shopping Plaza, LLC covering Block 368.07, Lot 1, 2909 Washington Road.

- Refer to Tax Counsel

E) **Authorization for the Tax Collector** to refund taxes due to 100% **Disabled Veteran Tax Exemption:**

- 1) Refund 2019, 2020 and 2021 taxes in the amount of \$15,164.31 and cancel all subsequently billed taxes, covering 16 Quaid Street, Block 159 Lot 7.

- Resolution.

F) Committee Reports:

- 1) Commented on consideration for reappointment for Rosetta to SERA.
- 2) There was an article stating the Borough would receive 5.5 million but haven't received anything official.
Mayor stated that the money is out there and we will need to wait for clarification on it.

➤ **PLANNING & ZONING - Councilwoman Maher**

A) **Minutes & Departmental Reports: NONE**

- B) Application for Temporary Trailer License received from DuPont Specialty Products USA, LLC to place one (1) Office Trailer on Blk. 37, Lot 1, 250 Cheesequake Road, Parlin.

- Resolution.

C) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing held before the Township of Old Bridge Planning Board on April 6, 2021 regarding Jake Brown Road (Non-Condensation) Redevelopment Study Area (Redevelopment Study on file in Clerk's Office).
- 2) Notice of Public Hearing to be held before the Township of East Brunswick Council on April 12, 2021 regarding Ordinance No. 21-09 Zoning Ordinance (ordinance on file in Clerk's Office).

- C1-2)Receive & File.

D) Committee Reports:

- 1) On April 24th there will be a ground breaking ceremony for the community garden.
- 2) Road page on website will be updated with paving schedule.
- 3) Animal licensing page has been updated and looking into e-pay for next year.
- 4) The Borough has an "as is" fee which is \$500 and the Construction Official is willing to do a trial period of \$300 in her opinion that is still too high.

- 5) She stated that we lost so many people during COVID and would like to personally acknowledge County Commissioner Kenny Armwood, Kristin Braine and her grandfather Nick Buffalino.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Board of Health minutes of March 4, 2021.

- Seconded by Councilman Enriquez.

B) **Request to Travel** received from:

- 1) Sayreville Engine Co. No. 1 to attend a golf outing on April 30, 2021 in Colts Neck, NJ.

- Approved.

C) **Committee Reports:**

- 1) Questioned if there are options for residents that are homebound to receive the COVID vaccine.
Business Administrator Frankel stated the County is looking to have a mobile unit go around to nursing homes or senior housing.
- 2) Read statement from Chief about tasers paperwork compared to use of Gun and also about race on the reports.
- 3) Received request to make the area of MacArthur Avenue park like with some benches.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: NONE**

- B) Application for a **Special Event** received from Melissa Novak to hold Fundraiser for OLV School on May 22nd in their parking lot.

- No impact or objection received from departments

- County Approval received

- Approved/Resolution.

B) **Committee Reports:**

- 1) New Recreation Director will start May 3rd.
- 2) Thanked the recreation board for all their help to make the Easter egg hunt successful.
- 3) The Borough received a million dollar grant for the Jerry Ust Recreation Complex to improve or build upon.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) **Committee Reports:**

- 1) Progress.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports: NONE**

B) **Committee Reports:**

- 1) Purchasing of garbage cans will be allowed again. He requested either a resolution or ordinance to only allow a resident to purchase a max of two garbage cans.

➤ **MAYOR – Victoria Kilpatrick**

- 1) There are 15,515 residents vaccinated and out of that, 10,345 have received one dose and there are 4,688 residents fully vaccinated.
- 2) Asked that Councilman Conti and Business Administrator Frankel look into having the speed limit lowered on the curve on Karcher Street.

➤ **BUSINESS ADMINISTRATOR - Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization for the Tax Collector to assign/sell a tax certificate to Archer Financial LLC in the full amount of \$11,400.53.

- Resolution.

- 2) Authorization to amend Chapter 2-64 to increase mercantile license renewal fee to \$75.00.

- Ordinance.

- 3) Authorization for the Planning Board to conduct an investigation to determine whether certain properties owned by National Amusements constitute areas in need of redevelopment.

- Resolution.

- Planning & Zoning

- 1) Authorization to amend the Construction Fee ordinance Chapter XII Section 1.3.

- Ordinance.

- 2) Authorization to amend Chapter 26-110(5) g to increase the Zoning Permit fee to \$75.00.

- Ordinance.

- Public Safety

- 1) Authorization to submit a strategic plan for the Sayreville Municipal Alliance Fiscal Year 2022 and acknowledging the terms and conditions for administering the grant.

- Resolution.

- 2) Authorization to call for a Certified List for Patrolmen from the Dept. of Personnel.

- Approved.

- Public Works

- 1) Authorization for the Recycling Coordinator to submit a grant application for the Recycling Enhancement Grant through Middlesex County Department of Public Safety & Health.

- Resolution.

- 2) Authorization to Request Proposals using a competitive contracting process for our Textile Collection Program.

- Resolution.

- 3) Authorization to extend Landscape Maintenance Contract with Greenleaf Landscaping Systems for one additional one year term.

- Resolution.

- 4) Authorization for the QPA to advertise for the receipts of bids for the following:

- a) Electrician
- b) Traffic Light Repairs and Maintenance
- c) HVAC Services

- Resolution.

- 5) Authorization to execute an Interlocal agreement with Middlesex County for the County to provide funding to the Borough to pick up litter on County roads as part of the Clean Communities Program.

- Resolution.

- Recreation

- 1) Authorization to appoint Brian VanDongan as Recreation Director effective May 3, 2021.

- Approved.

- Water & Sewer

- 1) Authorization for the QPA to advertise for the receipts of bids for Water Department Chemicals.

- Resolution.

➤ **C.F.O. – Denise Biancamano**

- 1) Resolution for Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in employment Decisions Under Title VII of the Civil Rights Act of 1964”. This resolution is required before submitting a group affidavit by the governing body and is a requirement of the introduced budget.

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) Pulaski Tank Rehabilitation – Close Out of Contract and Change Order (Report Attached).

- Resolution.

- 2) Revisions to Borough Tax Maps – Ordinance Amendment (Verbal Report).

- Ordinance.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 9:52 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____